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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 19 March 1957

FROM : Acting Chief, Administrative Training

SUBJECT: Weekly Report No. 12, 12 - 19 March 1957

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1. [] has reported back to work on a part-time basis.

2. [] spoke at Intelligence Orientation.

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3. The staff reviewed the films Pink Hippopotamus and 13 Rue Madelaine for possible use in the tradecraft portion of Operations Support.

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4. The Comptroller's Office has requested that a Cable and Dispatch Refresher be run for employees of that office. [] and [] will conduct this refresher on the 3rd, 4th and 5th of April. [] have had meetings with [] and [] of the Comptroller's Office and [] of the Finance Division in preparation for this running.

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5. [] people from the DD/I component of the Agency have their names registered with the OTR Registrar to be included in the next Cable and Dispatch Refresher. They have been notified of this running for the Comptroller's Office and have been asked if they wish to attend it even though it will be slanted toward the needs of the Comptroller's Office. They feel they will benefit enough from the refresher to make attendance worthwhile.

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